



Grant Application Form

Grant Amount: Up to \$5,000

Eligibility Criteria

To be eligible for this grant, projects must demonstrate the following:

1. **Applicant Eligibility:** Applicants must be a nonprofit organisation, community group, or an individual engaging the wider community in horticulture.
 2. **Project Location:** The project must be located in the Australian Capital Territory (ACT)/ Queanbeyan region.
 3. **Budget:** The budget must show value for money and how the funds will be used.
 4. **Community Benefit:** The project must show lasting benefits for the community through gardening or garden education.
 5. **Ecological Sustainability:** The project must show lasting ecological benefits.
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Timeline

The project must be completed within 12 months of receiving the grant, unless an extension has been agreed by Open Gardens Canberra.

A brief mid term report and a report when the project is finalised are required, including photos which are suitable to be used in Open Gardens Canberra publicity.

Applicant Information

- **Primary Contact/Applicant Name:**
 - **Position:**
 - **Organisation (if applicable):**
 - **Address:**
 - **Location of project:**
 - **Phone Number:**
 - **Email Address:**
 - **Website (if applicable):**
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- **Alternative Contact/Applicant Name:**

- **Position:**
- **Organisation (if applicable):**
- **Address:**
- **Location of project:**
- **Phone Number:**
- **Email Address:**
- **Website (if applicable):**

Project Description (Word Limit: 200 words)

1. **Project Title:**

2. **Brief Project Summary:**

Example: Our project will create an 80 sq.m. community garden in [specific location], involving 20 volunteers in the construction of 8 raised garden beds complete with soil, netting, irrigation and mulch. The project will require the purchase of two compost bins plus tools, plants and seedlings. We will host four workshops on organic gardening and composting.

3. **Target Audience:**

Example: The project will benefit local families, seniors, and youth, including families from low-income households.

4. **Goals and Objectives:**

Example: We aim to create an accessible green space for families to grow their own vegetables, improve food security, and educate the community about sustainable gardening.

Project Sketch Plan

Include a sketch of the proposed work when finished. *Example: 6 raised beds will be built in this configuration; 100 native shrubs and trees will be planted in this arrangement.*

Project Benefits (Word Limit: 200 words)

1. **Community Impact:**

Example: The project will increase local food security, provide a shared community space, and promote healthier eating habits.

2. **Educational Opportunities:**

Example: Workshops will teach participants sustainable gardening techniques, composting, and rainwater harvesting.

3. **Environmental Benefits:**

Example: The garden will improve biodiversity by introducing native plants and using organic gardening methods.

Budget Breakdown

Example:

Item	Quantity	Unit Rate	Total	Supplier
Seeds	50 packets	\$4	\$200	Green Thumb Supplies
Gardening Tools	15 sets	\$20	\$300	Tool Depot
Soil	5 cubic yards	\$50	\$250	Local Garden Center
Raised Beds	10 beds	\$150	\$1,500	Community Workshop
Irrigation System	1 set	\$700	\$700	Water Systems Inc.

Total Budget Requested \$2,950

Project Stages

Please show the main stages of your project. *Note: Photos and evidence of project completion are required. If the project is not completed within 12 months, advise Open Gardens Canberra of progress and anticipated completion date with a planned Open Gardens Canberra inspection date to be scheduled.*

Example:

Activity	Start Date	Finish Date	Description
Project Launch	[Insert Date]	[Insert Date]	Kickoff community garden project
Soil Preparation & Planting	[Insert Date]	[Insert Date]	Prepare soil and plant seeds
First Community Workshop	[Insert Date]	[Insert Date]	Host initial gardening workshop
Installation of Irrigation	[Insert Date]	[Insert Date]	Set up irrigation system
Mid-Project Review	[Insert Date]	[Insert Date]	Progress inspection by Open Gardens Canberra.
Harvest Celebration Event	[Insert Date]	[Insert Date]	Community event to celebrate harvest
Final Report Submission	[Insert Date]	[Insert Date]	Submit project completion report

Additional Information (Word Limit: 150 words)

1. **Previous Experience:**

Example: We have led similar projects, including a neighbourhood beautification initiative that engaged 100 local volunteers.

2. **Partnerships (if applicable):**

Example: Partnering with local Primary School and EcoClub to involve students and teachers; business contributions or partnerships.

3. **Attachments:**

Example: Include photos of the proposed garden site, letters of support from residents, and project plans.

Signature

By signing below, you confirm that the information provided is accurate and that you meet the eligibility criteria for this grant.

Signature: _____

Date: _____

Submission Instructions

Please submit your completed application by Thursday 30 April 2026 to info@opengardenscanberra. For any questions, contact info@opengardenscanberra.