

**OPEN GARDENS CANBERRA GRANTS PROGRAM**

**Application Form**

**Grant Amount:** Amounts up to $5,000 will be considered.

**Eligibility Criteria**

To be eligible for this grant, applicants must demonstrate:

1. **Community Engagement:** Be a nonprofit organisation, community group, or individual engaging the wider community in gardening.
2. **Project Location:** The project must be located in the ACT region.
3. **Timeline:** Complete the project within 12 months of receiving the grant.
4. **Budget:** Provide a detailed budget excluding Goods and Services Tax (GST), demonstrating how funds will be used.
5. **Sustainability:** Outline lasting benefits for the community.

**Applicant Information**

• **Name:**  
• **Organisation (if applicable):**  
• **Address:**  
• **Phone Number:**  
• **Email Address:**  
• **Website (if applicable):**

**Project Description (Word Limit: 200 words)**

1. **Project Title:**
2. **Project Overview:**  
   *Example: Our project will create a 100 sq. m. community garden in [specific neighbourhood], involving 30 local volunteers in the construction of 10 raised garden beds. We will host monthly workshops on organic gardening and composting, aiming to provide fresh produce for 50 low-income families over the next year. The garden will serve as a space for hands-on learning and foster stronger community connections.*
3. **Target Audience:**  
   *Example: The project will benefit local families, seniors, and youth, including 50 families from low-income households.*
4. **Goals and Objectives:**  
   *Example: We aim to create an accessible green space for families to grow their own vegetables, improve food security, and educate the community about sustainable gardening.*

**Project Benefits (Word Limit: 200 words)**

1. **Community Impact:**  
   *Example: The project will increase local food security, provide a shared community space, and promote healthier eating habits.*
2. **Educational Opportunities:**  
   *Example: Monthly workshops will teach participants sustainable gardening techniques, composting, and rainwater harvesting.*
3. **Environmental Benefits:**  
   *Example: The garden will improve biodiversity by introducing native plants and using organic gardening methods.*

**Budget Breakdown (Excluding GST)**

| **Item** | **Quantity** | **Unit Rate** | **Total** | **Supplier** |
| --- | --- | --- | --- | --- |
| Seeds | 50 packets | $4 | $200 | Green Thumb Supplies |
| Gardening Tools | 15 sets | $20 | $300 | Tool Depot |
| Soil | 5 cubic yards | $50 | $250 | Local Garden Centre |
| Raised Beds | 10 beds | $150 | $1,500 | Community Workshop |
| Irrigation System | 1 set | $700 | $700 | Water Systems Inc. |

**Total Budget Requested (Excluding GST):** $2,950

*Note: Photos and evidence of project completion are required. If the project is not completed within 12 months, advise Open Gardens Canberra of progress and anticipated completion date with a planned Open Gardens Canberra inspection date to be scheduled.*

**Timeline**

Example:

| **Activity** | **Start Date** | **Finish Date** | **Description** |
| --- | --- | --- | --- |
| Project Launch | [Insert Date] | [Insert Date] | Kick off community garden project |
| Soil Preparation & Planting | [Insert Date] | [Insert Date] | Prepare soil and plant seeds |
| First Community Workshop | [Insert Date] | [Insert Date] | Host initial gardening workshop |
| Installation of Irrigation | [Insert Date] | [Insert Date] | Set up irrigation system |
| Mid-Project Review | [Insert Date] | [Insert Date] | Progress inspection by Open Gardens Canberra. |
| Celebration Event | [Insert Date] | [Insert Date] | Community event to celebrate completion |
| Final Report Submission | [Insert Date] | [Insert Date] | Submit project completion report |

**Additional Information (Word Limit: 150 words)**

1. **Previous Experience:**  
   *Example: We have led similar projects, including a neighbourhood beautification initiative that engaged 100 local volunteers.*
2. **Partnerships:**  
   *Example: Partnering with Local Elementary School and EcoClub to involve students and teachers.*
3. **Attachments:**  
   *Example: Include photos of the proposed site, letters of support from residents, and project plans.*

**Signature**

By signing below, you confirm that the information provided is accurate and that you meet the eligibility criteria for this grant.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Instructions**

Please submit your completed application by 30 April 2025 to [info@opengardenscanberra](mailto:info@opengardenscanberra.org.au) . For any questions, contact [info@opengardenscanberra](mailto:info@opengardenscanberra.org.au)